



Cardinal Services Inc., DBA  
SEQUOIA PERSONNEL SERVICES

## Classic Payroll Pricing Guide

BASIC SERVICES			
Pay Cycle Charges	\$25 Weekly	\$35 Biweekly or Semi-Monthly	\$45 Monthly
Transaction Charges	1 – 49 Employees  50 + may be eligible for price break	\$2.50 per Transaction	
W2 Processing	\$35 + \$4 per Employee	Annually	

SETUP & TRAINING	
Client Setup	\$150 Setup Fee

ADDITIONAL SERVICES			
Certified Payroll Reports	\$10 Weekly	\$15 Biweekly or Semi-Monthly	\$25 Monthly
Multiple State	\$10 per State per Month		
Multiple Work Sites	\$30		
Delivery	\$25 Next Day Mail		
Workers' Comp Reporting	\$5 per Monthly	\$15 per Quarterly	\$25 per Annually
Payroll Reports	Basic – <i>Coming Soon</i>	Custom – <i>Coming Soon</i>	
Unscheduled Payroll	\$10 per Unscheduled Payroll		