Mow you can

CONTROL TIME



Automated timekeeping is a powerful resource for businesses. Eliminating hours of unnecessary clerical labor and expensive errors is just the beginning.

WORKPLACE SOLUTIONS



Increase Productivity

Reduce the possibility of clerical errors by streamlining time card management with digital time punch collection. Improve profit margins by more accurately measuring labor costs.

Biometric Time Clock

Time clocks offer increased freedom and reliability over hardware that requires a PC to operate. Ideal for wall mounting near doors, frequently travelled areas or shop floors where PCs are not suitable, all this clock needs to operate is a power outlet and an Ethernet connection.



- Stand alone—no PC required
- High resolution fingerprint scanner
- Customize with your logo
- Color LCD display

- Durable 16 key keypad
- USB port for offline data transfer
- Real-time data communication
- Clock In/Out using PIN or fingerprint



Clock In and Out

TimeTrex works with your current business practices. Employees clock themselves in and out for shifts using the method you have designated. TimeTrex has the flexibility to conform to your needs.

- Web Browser
- iPhone / Android App
- Biometric Time Clock
- Telephone Time Clock



Instant Access

Administrative online access allows management of schedule deviations and tardiness instantly with up to the minute employee reports. Keep track of potential overtime with the Over Weekly (or Daily) Time exception codes.

TimeTrex TimeSheet Summary Report Time Period: Last 24 Hours [11/08/2013 to 12/08/2013] Filter: Time Period Braun, Tristen Construction New York 22/06/2013 09/06/2013 22/06/2013 Braun, Tristen Construction New York 09/06/2013 Braun, Tristen Construction New York 22/06/2013 09/06/2013 Braun, Tristen Construction New York 22/06/2013 09/06/2013 Doe, Jane Construction New York 22/06/2013 09/06/2013 Construction New York 09/06/2013 Doe, Jane 22/06/2013 Doe Jane Construction New York 22/06/2013 09/06/2013 Doe, Jane Construction New York 22/06/2013 09/06/2013 Doe, Jane Construction New York 22/06/2013 09/06/2013 Doe Jane Construction New York 22/06/2013 09/06/2013 22/06/2013 Grant, Heather Administration Seattle 09/06/2013 Grant, Heather Administration Grant, Heather Administration Seattle 22/06/2013 09/06/2013 Grant, Heather Administration Seattle 22/06/2013 09/06/2013 Grant, Heather Administration Seattle 22/06/2013 09/06/2013 22/06/2013 09/06/2013

New York

New York

22/06/2013

22/06/2013

09/06/2013

09/06/2013

Timesheet Reports

Employee timesheet report of all punches for a certain time period.

- Report even last 24-hours
- Schedule Summary
- Timesheet Summary
- Timesheet Detail
- Punch Summary
- Accrual Balance Summary
- Exception Summary

Exception Report

Whitling, Donald

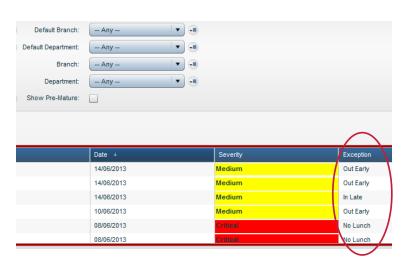
Whitling, Donald

This attendance report features a variety of exception codes that can be selected by pay period, employee, branch, employee status, etc.

Construction

Construction

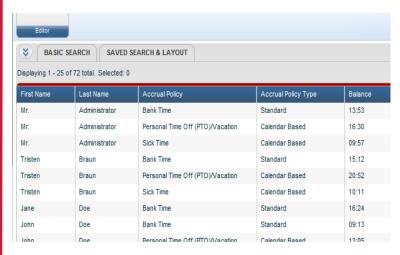
- No Lunch/Missing Break
- Unscheduled Absence
- Not Scheduled
- In Late/Out Early
- Over/Under Daily Scheduled Time
- Timecard Not Verified





Accruals and Time Banks

Set up an unlimited number of accruals to automatically track employee vacation, sick days or banked time. Managers and employees can also view their own accrual balances, eliminating time consuming requests to human resources.

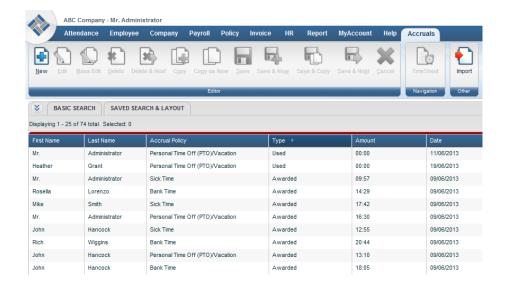


Accrual Status

Check status of Accrual Balances for all your employees. This report shows at a glance how many hours each employee has remaining for all accrual policies that you have added.

Accrual Bank

See when employees were either awarded or used their accrued time off.



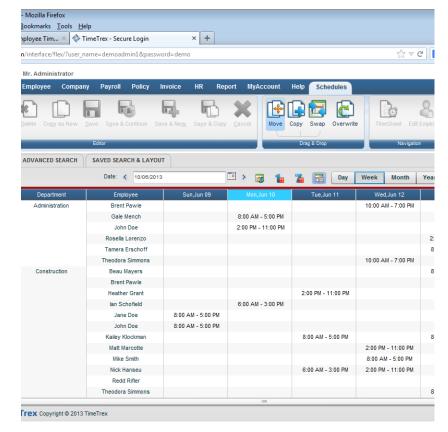


Scheduling

TimeTrex provides flexible scheduling solutions with minimum effort and maximum efficiency. Increase your profitability by identifying costs attributed to specific employee, branch, department, task-type or quantity produced.

Easy Scheduling

Scheduling in TimeTrex is easy with reoccurring schedule and shift templates. Drag and drop templates makes schedule changes quick. TimeTrex alerts you when scheduling conflicts arise.







On the Go

TimeTrex reports are available on-demand in a variety of formats to fit your schedule and needs. Never be out of touch with what is happening at your business with the TimeTrex smartphone application and online features.

Job Summary

Reports can break down labor by Branch, Department, Specific Job or Employee for any stated time period.

* TimeTrex provides powerful job costing options. Ask us about Job Costing options!

Job Detail Report TimeTre Time Period: Last 24 Hours [11/06/2013 to 12/06/2013] Generated: 12/06/2013 3:15 Job Estimated Regu Tim Job Billable Wa Klockman, Kailey 750:00 \$45.00 09/06/2013 22/06/2013 \$43 Klockman, Kailey 22/06/2013 \$64 10 500:00 \$20.00 22/06/2013 Klockman, Kailey 09/06/2013 22/06/2013 Klockman, Kailey 10 500:00 \$20.00 09/06/2013 \$64 \$45.00 22/06/2013 750:00 09/06/2013 \$43 Klockman, Kailey 750:00 \$45.00 09/06/2013 22/06/2013 \$64 10 500:00 \$20.00 09/06/2013 22/06/2013 \$64 Smith, Mike Smith Mike 10 500:00 \$20.00 09/06/2013 22/06/2013 \$43 11 750:00 \$45.00 09/06/2013 22/06/2013 \$64 Smith, Mike \$20.00 09/06/2013 22/06/2013 \$107 Smith, Mike 11 750:00 \$45.00 09/06/2013 22/06/2013 \$64 Schofield lan 10 500:00 \$20.00 09/06/2013 22/06/2013 \$43 Schofield, lan 750:00 \$45.00 09/06/2013 22/06/2013 \$129



Mobile App

iPhone/ Android App allows you to manage Time & Attendance on the go. Punches contain a GPS Location and Google Map Integration.



Manage Off-Site

When you can not be at multiple places at the same time, you can still check in on your business. TimeTrex will monitor and email you exceptions or reports if employees have not reported to work or deviated from schedule.

Who's In Summary

This report shows which employees are currently clocked in at any of your locations.

ime Period: ilter: ort	Today [12/06/2013 to 12/06/2013] Time Period Branch, Status, Type, Last Name, First Na	ame		Generated: 12/06/2013 9:01 AM Generated For: Mr. Administrator
	Branch	First Name	Last Name	Punch Time
	New York	Tristen	Braun	12/06/2013 2:00 PM
		John	Doe	12/06/2013 2:00 PM
		John	Hancock	12/06/2013 2:00 PM
		Kailey	Klockman	12/06/2013 2:00 PM
		Rosella	Lorenzo	12/06/2013 2:00 PM
		Beau	Mayers	12/06/2013 2:00 PM
		Franklin	McMichaels	12/06/2013 2:00 PM
		Gale	Mench	12/06/2013 2:00 PM
		Steph	Mench	12/06/2013 2:00 PM
		lan	Schofield	12/06/2013 2:00 PM
		Mike	Smith	12/06/2013 2:00 PM
		Donald	Whitling	12/06/2013 2:00 PM
	Seattle	Mr.	Administrator	12/06/2013 2:00 PM
		Jane	Doe	12/06/2013 2:00 PM
		Tamera	Erschoff	12/06/2013 2:00 PM
			2 1	42/06/2042 2:00 DM



Custom Reports

TimeTrex offers your organization full control and tracking with customized reports that we can tailor to pull the information you are looking for.